

Licensed Professional Counselor (LPC)/Licensed Clinical Social Worker (LCSW)

JOB DESCRIPTION

Contractor Position

On-Call

Position Title: LPC or LCSW

Status: Contractor

The LPC or LCSW provides a psycho-social assessment with a mental status exam to determine the psychological stability of the individual being assessed. The overall goal is to help determine whether the person has the cognitive and psychological ability to be successfully employed.

JOB DESCRIPTION

Provides a psycho-social assessment with a mental status exam for the person being referred. Reviews information provided by the case manager to become familiar with demographic, aptitude, and social history background. May require providing trauma counseling services and therapeutic groups. Interviews the client, completes the mental status evaluation, and provides a written report. The LPC/LCSW will also attend required meetings. Candidate must be a self-starter with good computer and writing skills. Candidate must have excellent time management skills and be able to meet deadlines.

RESPONSIBILITIES

1. Receives referral from the case manager and reviews information compiled.
2. Assess the mental and behavioral status of referred clients using Mental Health Status Evaluation. Submit completed evaluation to Program Manager.
3. Submit written reports with recommendations. Make all necessary changes to report as required.
4. Follow-up with clients as required.
5. Attends and actively cooperates in team meetings.
6. Utilizes company's case management system for documentation and reports.
7. Provides counseling and facilitates therapeutic groups as required.
8. Other duties as needed.

EDUCATION AND EXPERIENCE QUALIFICATIONS

Master's degree from an accredited college or university in psychology or social work or related field and one year of experience. The Licensed Professional Counselor or Licensed Clinical Social Worker credential is required and must be maintained.

Professional Liability Insurance is preferred.

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